

# Minutes of March 21, 2011 Council Meeting

Meeting was called to order with the pledge to the flag.

The West Alexandria Village Council met in regular session at the Water Treatment Plant on Monday, March 21, 2011. Those council persons present were David Mays, Holly Robbins, Deb Smith, Mitch Suggs, and Jim Wick. Ian Campbell was excused.

## **Motion:**

**Mitch Suggs** moved to approve the February 14, 2011, minutes, seconded by David Mays. VV: 5 yea.

Bills #31903 – 31959 and 12427 – 12449 totaling \$96,274.92 were presented to Council for payment.

## **Motion:**

**Holly Robbins** moved to pay the bills, seconded by Deb Smith. Roll call vote: 5 yea.

## **GUESTS:**

Tony & Pam Barr, Bill Hutton, Matthew McNelly, Michael Zimmerman, Klaas Lampe, Dan Appenzeller, Chief Shafer, Chief Webb, Chris Day, and Karen Mays.

Mayor Lunsford presented a plaque to Bruce Holman, representing Rexarc, in recognition of receiving the governor's small business excellent exporting award for 2010.

Bill Hutton, representing the HIT Foundation, explained about the foundation and its work.

## **MAYOR:**

Thanked those who attended the 175<sup>th</sup> anniversary. Two balloons from the balloon launch were found in Virginia. She attended the mayors' meeting. Community garage sales will be March 31<sup>st</sup>, April 1<sup>st</sup>, and April 2<sup>nd</sup>. April 14<sup>th</sup> will be the first farmers' market. Mayor Lunsford will be attending the public records training on April 5<sup>th</sup>.

## **Motion:**

**David Mays** moved to appoint Mayor Lunsford as the council designee for public records training, seconded by Deb Smith. Roll call vote: 5 yea.

## **CLERK:**

Gave the February financial report.

## **POLICE:**

Chief Webb gave the monthly report. The chief and Asst. Chief Gasper put in shelving in the evidence room. The bike patrol will be starting in a few weeks. The department is notifying residents of junk vehicles.

## **FIRE:**

Chief Shafer gave the year end report. One volunteer firefighter has a resigned. Mayor Lunsford read the resignation from John Hurst.

## **Motion:**

**Jim Wick** moved to accept the resignation, seconded by Holly Robbins. Roll call vote: 5 yea. Chief Shafer recommends the Mayor appoint Logan Eichman as a volunteer firefighter. Logan Eichman has passed the drug screen and had a physical examination. Mayor appointed Logan Eichman as a Level 1 firefighter.

## **Motion:**

**Mitch Suggs** moved to approve the appointment, seconded by David Mays. Roll call vote: 5 yea. Chief Shafer held an EVOG class Saturday for emergency vehicle operation. The department still needs to do an obstacle course. Twin Valley School is closed due to an electrical problem. The school needs to be rewired and inspected by the state.

## **INCOME TAX ADMINISTRATOR:**

Karen Mays reported that she is starting to audit 2010 income tax returns. She is finishing up the court cases.

**7:30 P.M. Bid Opening**

Bid from Rumpke - \$8265.04 monthly base with 5 different options. Chris Day stated that the bid will be taken under advisement. He will give council members copies of the base bid and the options.

### **7:33 P.M. Public Hearing for CDBG**

Doug Kramer discussed some of the projects the village has done in the past with CDBG money. There are two types of grants. One is a formula grant and the other is a neighborhood revitalization (distress) grant. The village can apply for the neighborhood revitalization grant for Main Street for \$299,800.00. Sidewalks would be done one block north and one block south of Dayton Street. There would also be improvement on the storm sewer, water, and sanitary sewer lines. The village has to commit \$140,000.00 or more to the project. The money would come from several funds. Money would also be requested to do another section of E. Third Street.

**First reading** of A Resolution to Apply for a Community Development Block Grant through the Preble County, Ohio, Commissioners for the West Alexandria – Third Street Improvements Phase 4 Project and to Hire Kramer and Associates, LLC to Handle the Application and Engineering Aspects of the Project by title.

#### **Motion:**

**Mitch Suggs** moved to waive three readings, seconded by David Mays. Roll call vote: 5 yea.

#### **Motion:**

**Holly Robbins** moved to adopt the resolution, seconded by David Mays. Roll call vote: 5 yea.

**First reading** of A Resolution to Apply for a CDBG Neighborhood Revitalization Grant through the Preble County, Ohio, Commissioners for the West Alexandria – Main Street Improvements Project and to Hire Kramer and Associates, LLC to Handle the Application and Engineering Aspects of the Project by title.

#### **Motion:**

**Mitch Suggs** moved to waive three readings, seconded by Deb Smith. Roll call vote: 5 yea.

#### **Motion:**

**David Mays** moved to adopt the resolution, seconded by Jim Wick. Roll call vote: 5 yea.

### **Mayor Lunsford closed the public hearing at 8:10 P.M.**

### **PLANNING COMMISSION:**

Mitch Suggs reported that they met tonight and approved a variance for signage. The planning commission set a special meeting for Tuesday, March 29<sup>th</sup> at 6:30 P.M. for considering creating a revitalization district and any other business. The commission also approved the revised drawings for the Melling subdivision. Council needs to approve the Melling subdivision.

#### **Motion:**

**Jim Wick** moved to approve the Melling subdivision, seconded by Holly Robbins. Roll call vote: 5 yea.

### **VILLAGE ADMINISTRATOR:**

Chris Day reported that Bill Bliss has reviewed the village corporation lines and is updating them for the census bureau. Tony and Pam Barr have sent a letter asking to create a revitalization district, so they can get a liquor license. Richard Faber and Chris Day are reviewing the documents sent by an attorney in Columbus on a revitalization district.

#### **Motion:**

**Jim Wick** moved to set a special meeting on Tuesday, March 29<sup>th</sup> to discuss and/or take action on creating a revitalization district and any other general business, seconded by David Mays. Roll call vote: 5 yea. Chris Day stated that he will review the trash bid. He wants feedback from council. He has a quote of \$4200 for updating the village ordinances.

#### **Motion:**

**Holly Robbins** moved to have American Legal Publishing update the village ordinance book, seconded by Mitch Suggs. Roll call vote: 5 yea. Mr. Day reported that the local government funds that the village receives will be cut 25% for this year and 25% next year. The local government fund will eventually not be shared with local entities. The village still has properties that need maintenance. He would like the police officers to note properties that need mowing as they patrol and make a list. Paving will be scaled back this year, as asphalt prices are high. He will rate the streets. David Mays, Mitch Suggs, Jim Wick, and Chris Day attended a RCAP seminar on financing. Costs for water and wastewater will continue to increase. The village should look at increasing rates annually, instead of a huge increase at one time. The speaker also talked about asset management. David Mays stated that asset management is very important. One needs to replace equipment before repairs become costly. Money should be reserved for emergencies.

**OLD BUSINESS:**

David Mays stated that council needs to get started on capital projects. The Town Hall needs to be replaced. Chris Day mentioned that funding is a factor. Karen Mays started investigating. The current building is in bad shape. If council is looking at a new building, what do you want it to house? What amenities do you want? Do you want all departments under one roof? Think about combining EMS and fire and where.

The village needs to purchase property to build a wastewater treatment plant.

**NEW BUSINESS:**

None.

**Motion:**

**David Mays** moved to adjourn, seconded by Holly Robbins. Motion carried.

**PASSED:** \_\_\_\_\_